

PYXIX System Tip Sheet

Initial Sign on and Bio Registration

Medstation Basics:

- Sign/in out of the Pyxis MedStation ES system Corporate ID
 - Typed or scanned ID, Pyxis BioID or typed password
- Account lock outs and password resets are handled by IT: x 534900
- Register Pyxis BioID fingerprint identification system scan
 - Change Pyxis BioID
- Main Menu screen
- More button – based on privileges (e.g., reports)
- Return to Home page/Main Screen (house icon)
- Understand visual indicators (e.g., orange icons at top of screen = warning or alert-same last name, late med, discrepancies, Failed Drawers, Non-Communication and Critical Override)
- Chevron = expands to more information
- Touchscreen technology (i.e., heat sensitive; swipe screen to scroll, no pen)

Drawer Types:

- All Smart CUBIE drawers: replacing carousel and MiniDrawer

Patients:

- All Available Patients or My Patient List (If patient list is extensive, type in last three letters of the last name to narrow search)
- Create/edit My Patient List=> Edit Patient list=> Shows current census=> click on desired patient => Accept.
- Search patients assigned to device area (search field right upper corner) – **can no longer search** by bed or room number.
- Can touch “Location” (top of screen) to sort by area=>room number
- Review patient information (via chevron icon)
- Add a temporary patient using full name, MRN and unit requiring med (will display with a blue banner under the patients name)

Remove Medications:

- Profile mode will default to “All Orders ” for their patient
 - Remove from My Patients view
 - Remove by selecting patient name (All Patients)
 - Remove from All Orders, PRN, Due Now (tab will show orders due one hour before and four hours after current time). After four hours med drops off due now list; requires to access “All Orders” to remove. After one hours, med will show as orange past due indicator.
 - Remove multiple medications
 - “Cancel” Medication – can “cancel” one or “cancel all” meds
 - Review order details – chevron
 - Perform Medication Count – controlled substances (blind count cancelled for training purposes only- confirm given count for demonstration purposes only)
 - Grayed out medication – touch item to find why not available (e.g., if med depleted, another machine in same area will show med if stocked).
 - View past removed medications (by any user)
 - Remove a kit to a patient in L&D only
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Wasting Medication:

- Waste full dose and remove replacement dose, as needed
- Waste partial dose during remove process (Waste Now)
- Waste dose after completing remove process (Waste Later)=> undocumented waste banner on home page (can waste zero if full dose used-will prompt free text response)
- Witness waste
- Waste medication removed at another Pyxis device

Cleaning:

- Clean BioID and MedStation surfaces with Hospital Disinfectants, sparingly, including alcohol pads.
 - Use disinfectants on a soft cloth, never spray any cleaning solutions directly on the MedStation
 - Nothing abrasive on the New Touch Screens
 - ***Never clean the scanner with tape.*** Doing this damages its protective membrane
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