Medxcel

Updated as of 5/31/2023

Plain Language Alerts

Below are the recommended alerts for the plain language conversion.

Incident Type	EXAMPLES	Paged Overhead
FACILITY ALERT		
Fire	Facility Alert + *FIRE ALARM* + Location + Instructions*	Yes
Utility/IT	Facility Alert + *TYPE OF SERVICE INTERRUPTION* + Location + Instructions* • Loss of Water, Power, HVAC, Steam, Communication/IT Systems • Bank of elevators down • Tube station zone down	As Escalated
Hazardous Spill	Facility Alert + *HAZARDOUS SPILL* + Location + Instructions*	As Escalated
Evacuation/Relocation	Facility Alert + *EVACUATION / RELOCATION* + Location + Instructions*	As Escalated
Internal/External Emergency	Facility Alert + INTERNAL/EXTERNAL EMERGENCY + *EMERGENCY TYPE* + Instructions* • Internal: Decompression/throughput issues, NEDOC levels, Internal flood • Internal: Hazmat/Decontamination Team Activation • External: Mass Casualty Incident, other external incident	As Escalated
WEATHER ALERT		
Weather	Weather Alert + *STORM TYPE* + Instructions* • Thunderstorm Warning • Tornado Warning • Winter Storm Warning	Yes
SECURITY ALERT		
Security Assistance	Security Alert + *SECURITY ASSISTANCE* + Location + Instructions* • Combative Person • Weapon/Hostage Situation • Suspicious Package/Bomb Threat	Yes No As Escalated
Campus Lockdown	Security Alert + *CAMPUS/LOCKDOWN* + Level + Instructions*	As Escalated
Active Shooter	Security Alert + *ACTIVE SHOOTER* + Location + Instructions*	Yes
Missing Person	Security Alert + *MISSING PERSON* + Location + Instructions* • Missing Infant • Missing Child • Missing Adult	Yes
MEDICAL ALERT		
Medical Alert	Medical Alert + *TYPE OF MEDICAL ALERT* + Location • Code Blue- Adult • Code Blue- Pediatric • Rapid Response • Stroke Alert	Yes

ANNOUNCEMENT EXAMPLE:

'May I have your attention please, Weather Alert, Tornado Warning, please follow your department response plans'.

* Instructions = Please follow your department response plan.
** As Escalated = Will be paged overhead, if the incident impacts overall operations and resources are needed- This will be decided upon by the Incident Commander

3